

## **Job description**

### **Position Summary:**

We are seeking an academically skilled, ministry-driven instructor with a passion for serving troubled youth. The ideal candidate will be motivated, organized, and possess a strong personal relationship with Christ.

### **Supervisor:**

Classroom Supervisor/Director of Education

### **Responsibilities:**

#### **1. Classroom Management:**

- Support the Classroom Supervisor in daily activities.
- Maintain a calm, focused, and orderly classroom environment.
- Provide instruction and tutoring as needed.
- Track and report student progress.
- Oversee and organize classroom resources and materials.
- Offer feedback on student behavior.
- Complete necessary reports and records promptly.
- Supervise student breaks and maintain a clean, organized classroom.
- Handle basic computer management and resolve any related issues.
- Oversee classroom and staff in the supervisor's absence.
- Demonstrate punctuality, professionalism, and a positive attitude.
- Utilize time and resources efficiently, demonstrating initiative.
- Exhibit good judgment and strong communication skills.

#### **2. Discipleship & Spiritual Leadership:**

- Lead students in their spiritual journey and encourage personal, spiritual, and academic growth.
- Be prepared to guide students toward a relationship with Christ.

#### **3. Paraprofessional Skills:**

- Demonstrate competence in identifying and addressing specific student needs.
- Recognize and manage risk factors, such as suicide or violence.
- Use crisis management and de-escalation techniques.
- Apply person-centered interventions and evidence-based practices.
- Exhibit strong interviewing skills and cultural sensitivity.

#### **4. Qualifications:**

- High school diploma (college degree or teacher certification preferred).
- Proficiency in general computer use and organizational skills.
- Completion of required TCAR training.
- Current First Aid and CPR certification (training provided).
- Crisis Intervention training at least biannually (provided by TCAR).
- Must be at least 23 years old.

#### **5. Additional Responsibilities:**

- Attend Education and TCAR staff meetings.
- Supervise and engage with students during various activities, including school, breaks, free time, and recreational events.
- Flexibility to assist with tasks outside of the formal job description as needed.
- Work hours are based on student coverage requirements.

#### **6. Salary & Benefits:**

- Salary as agreed upon.
- Insurance options available.

**This position is a Safety Sensitive Position.**

Job Type: Full-time

Benefits:

- Dental insurance
- Health insurance

- Paid time off
- Vision insurance

Schedule:

- 8 hour shift
- Monday to Friday

License/Certification:

- CPR Certification (Preferred)
- Child Development Associate Certification (Preferred)