

Lion Hall Teacher

Job Description

This position requires a ministry-oriented academic instructor with a passion for excellence and a heart for troubled youth. This person must be motivated and organized, and he/she must have a genuine relationship with Christ.

Supervisor: Academic Supervisor/Academic Director

1. Supervise Lion Hall students in the Teen Challenge Adventure Ranch (TCAR) classroom
 - a) Cooperate with and provide support to the Academic Supervisor
 - b) Maintain a quiet, controlled atmosphere in the classroom
 - c) Provide instruction and tutoring to students as need
 - d) Oversee and organize resource materials and libraries
 - e) Provide accurate feedback on student behavior
 - f) Update all student academic plans in assigned hall every 1-2 business days to keep accurate records and detect students experiencing academic difficulties, reporting possible issues to Academic Supervisor and problem-solving individualized behavioral interventions for students as needed.
 - g) Communicate problematic student issues with Academic Supervisor and assigned student care teams.
 - h) Complete reports and records in a timely manner.
 - i) Manage student laptop privileges for students in your hall and keep accurate status updated at their desk and in their Academic Plans.
 - j) Oversee grading of SOS curriculum for VA students in your hall
 - k) Report needed information for insurance billing into KIPU.
 - l) Maintain assigned task list in Microsoft To Do.
 - m) Elect a Star Student weekly to recognize academic achievement for a student in assigned hall.
 - n) Monitor heightened risk students in assigned hall.
 - o) Supervise Reward Room when rotating schedule assigned duty to you.
 - p) Coordinate coverage for assigned responsibilities when gone for vacation/personal days.
 - q) Send daily check-ins regarding planned activities and communicating which students (if any) are approved to be pulled by outside department staff for errands/projects.
 - r) Track student attendance each period and report to Academic Supervisor when a student is missing.
 - s) Stay current on assigned training requirements.
 - t) Help monitor student breaks
 - u) Keep the classroom clean and organized
 - v) Manage computers, which includes updating and resolving computer issues
 - w) Be punctual and professional in appearance
 - x) Exhibit a positive attitude, show initiative, and maximize use of available time and resources.
 - y) Demonstrate good judgement, active listening, and effective communication with others.
 - z) Assign desks to incoming students and updating seating arrangements.
 - aa) Communicate with the Academic Supervisor regarding concerns for students who may have special academic needs.
2. Additional Duties
 - a) Oversee TCAR library.
3. Discipleship Training
 - a) Be able and prepared to lead students to Christ
 - b) Provide spiritual leadership to students while also continually encouraging students toward personal, spiritual, and academic growth
4. Paraprofessional Skills: Demonstrate competency as a paraprofessional (as appropriate to position) in areas which include but are not limited to:
 - a) Specific needs of persons served.
 - b) Identifying risk factors such as suicide, violence, and other risky behaviors.
 - c) Crisis management, de-escalation, and nonviolent practices
 - d) Basic paraprofessional intervention techniques/skills

- e) Person-centered intervention and evidence-based practices
- f) Motivational interviewing skills
- g) Cultural Issues
- h) Etc.

5. Qualifications

- a) High School Diploma (college degree, teacher certification preferred)
- b) General computer proficiency and solid organizational skills
- c) Complete all required training (provided by TCAR)
- d) Maintain First Aid and CPR certification (certification training provided by TCAR)
- e) Be trained in Crisis Intervention at least biannually (provided by TCAR)
- f) Become PSNL Certified (provided by TCAR)
- g) At least 23 years of age

6. Other

- a) Attend Education and TCAR staff meetings
- b) Attend monthly hall staffing meeting related to assigned hall
- c) Attend Camp Orr two times per year, ADE Summit annually, and two Reconnect chapel services per year.
- d) Supervise and interact with students during various activities, which may include but is not limited to school, breaks, free time, and recreational activities
- e) At times staff members may be called upon to serve in areas not necessarily outlined in their formal job duties descriptions
- f) Hours to work are individualized as student coverage necessitates.
- g) This is a Safety Sensitive position
- h) Reporting Supervisor -Crystal Reynolds, Academic Supervisor
- i) Department Director -Joy Thomas, Academic Director

7. Salary Agreement

- a) Salary as discussed and agreed upon
- b) Insurance option available